



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 6th NOVEMBER 2023** commencing at **6.45pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

Joshua Tombleson, Clerk to the Community Council

Tuesday, 31st October 2023

Email: clerk@newportwight.org.uk Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

AGENDA

1. Apologies
 - To receive and approve apologies for absence.
2. Declarations of pecuniary and non-pecuniary interest
 - To receive members' declarations of pecuniary and non-pecuniary interest.
 - To receive and consider any written requests for dispensation.
3. Minutes of the last meeting
 - To approve the minutes of the Full Council Meeting held on 2nd October 2023. (Paper A)
 - Matters arising (for information only).
4. Finance
 - To approve payments in October 2023. (Paper B)
 - To receive the income and expenditure report to 31st October 2023.

(Paper C)

- To receive the balance sheet for October 2023. (Paper D)

5. External Audit

- To approve the conclusion of the 2022/2023 Annual Governance and Accountability Return carried out by BDO LLP and note any recommendations and future requirements. (Paper E)

6. Long-Term Plan for Towns

- To discuss the Long-Term Plan for Towns, grant award for an Island town from the Department for Levelling Up, Housing and Communities.

7. Flood Response

- To discuss the recent floods in the Newport and Carisbrooke area and what action NCCC can take in the future.

8. Review of Polling Districts & Polling Places

- To note a review of polling districts and polling places is underway.

9. Shaping Newport

- To receive an update from the Shaping Newport Representatives.

10. High Street Heritage Action Zone

- To receive a verbal update from the Clerk on the High Street Heritage Action Zone project.

11. 64 High Street

- To receive a verbal update from the Clerk on any activities related to 64 High Street and invite members to put forward any ideas/feedback that they have regarding the building.

12. Cost of Living

- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.

13. Assets and Facilities Committee

- To receive the draft minutes of the Assets and Facilities Committee held on 24th October 2023. (Paper F)
- To receive a verbal update from members of the Assets & Facilities Committee on the potential acquisition of the South Street toilet block.

14. Planning and Consultation Committee

- To approve the draft minutes of the meeting of the Planning & Consultation Committee held on Monday 2nd October 2023. (Paper G)
- To approve the draft minutes of the meeting of the Planning & Consultation Committee held on Thursday 12th October 2023 (Paper H)

15. Staffing

- To consider and approve the terms of employment for a maintenance assistant to allow the clerk to proceed to advertise and appoint to the role. (Paper I)

16. Clerk's Report

- To receive a verbal update from the Clerk on any items of interest.

17. Reports from Outside Bodies

- To receive members' reports from outside bodies, including IWALC.

18. Members' Questions

- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.

19. Health and Safety

- To receive an update on any health and safety matters arising.

20. Next Agenda

- To receive items for the next agenda.

21. Next Meeting – Date, Time, and Location

- The next meeting of full council will take place at 64 High Street on Monday 4th December 2023, commencing at 6.45pm.